



Uniform Policy

Within the context of the ethos of Westminster CE Primary Academy the academy will aim to:

- *Provide a broad, balanced and well planned curriculum in a manner which children find exciting and enjoyable and which fosters achievement, high self-esteem and independent learning.*
- *Recognise value and celebrate the diversity of cultures and faiths within the academy and the wider community.*
- *Become a focus for and central to the local community that we serve, working in partnership with parents, governors, pupils and other relevant faith organisations and individuals.*
- *Promote the spiritual, moral, social and cultural awareness of our children within a framework of Christian values and practice.*
- *Provide a safe, secure and happy environment for teaching and learning in which all members of the academy community are valued, listened to and involved.*

Statement of Intent

It is the policy of the Academy Governors that academy uniform creates a neat personal appearance and a sense of pride and belonging, which together promotes an image of the academy that comes to be recognised and respected. The academy uniform supports the ethos and aims of the academy and the academy looks for full parental support and co-operation in this matter.

Key roles and responsibilities

The Governing Body has overall responsibility for the implementation of the Academy Uniform Policy and procedures of Westminster CE Primary Academy.

The Governing Body has overall responsibility for ensuring that the Academy Uniform Policy, as written, does not discriminate on any grounds, including but not limited to ethnicity/national origin, culture, religion, gender, disability or sexual orientation.

The Governing Body has overall responsibility for reviewing the Academy Uniform Policy annually.

The Head teacher has responsibility for handling complaints regarding this policy as outlined in the academy's Complaints Policy.

The Head teacher will be responsible for the day-to-day implementation and management of the Academy Uniform Policy and procedures of Westminster CE Primary Academy.

1. Academy Uniform Requirements

The academy uniform is red and white

Autumn – Spring term:

Black skirt or grey, pinafore dress or smart black/grey trousers.

Plain black or white head dress for the girls if required (no sparkles or objects dangling)

White polo shirt.

Red Sweatshirt, cardigan.

Plain white/black ankle or knee-length socks.

Plain black shoes

During the winter months,

Black/grey/red plain tights.

Flat, black, closed-toe school shoes

Warm/ waterproof coat.

Summer term (optional):

Red checked dress or black/grey skirt / pinafore dress with white polo shirt.

Black or white head dress

Black/grey, long or short trousers with white polo shirt.

Boys: Plain black shoes

Girls: flat black closed toe shoes/ sandals

Physical Education and Games

White t-shirt and black/red shorts or leggings

Plimsolls

Tracksuit

Swimming kit (Y4)

Jewellery is not permitted during P.E. Lessons for health and safety reasons. Earrings must be removed or covered with tape and watches must be removed.

Hair must be neat and tidy and worn with no extremes of style or colour. Hair bands and bobbles should be small and plain in colour.

Make-up and cosmetics including nail varnish are not appropriate for academy and must not be worn.

All clothes must be clearly labelled with the pupil's name.

Non-compliance with the Academy Uniform Policy will be dealt with in line with the academy's Behaviour and Discipline Policy.

2. Academy Uniform Assistance

Westminster CE Primary Academy supports vulnerable families in meeting the costs of uniforms.

Academy Uniform Assistance is a voucher worth £26 that can be spent on academy clothing.

Academy Clothing Assistance eligibility criteria is as follows:

Children must have parents / guardians who live in the local area.

Children must attend a tax-payer funded academy full-time.

This scheme applies at Westminster CE Primary Academy to children from Year R to Year 6.

Parents /Carers must be in receipt of one of the following benefits:

- Free academy meals
- Child Tax Credit, (but not Working Tax Credit) and have an annual income (as assessed by HM Revenue & Customs) that does not exceed £16,190.
- Income Support.
- Income-based Jobseeker's Allowance.
- Income-related Employment and Support Allowance.
- The Guarantee element of State Pension Credit.
- Support under Part VI of the Immigration and Asylum Act 1999.

Families who meet the criteria should complete the form at the end of this policy and return it to the academy office.

3. Academy Uniform Supplier

Our academy uniform supplier is:

Natasha's Uniform shop
37 Westgate
Bradford BD1 2QT

Phone number 01274 742949

Business website: natashaacademywear.co.uk

Our academy uniform supplier accepts Academy Clothing Assistance Vouchers.

4. Further details

The budget for the Academy Uniform Assistance scheme will come from Pupil Premium.

Eligibility shall be determined by checking original documents from the relevant authority detailing the receipt of the benefit and the address of the pupil.



Academy Uniform Assistance Application Form

Part 1: Details of parent / guardian

Children who attend Westminster CE Primary Academy can receive Academy Uniform Assistance if they receive any of the following:

- Free academy meals
- Income Support.
- Income-based Jobseeker's Allowance.
- Pension Credit (Guarantee Credit).
- Employment and Support Allowance (Income Based).
- Child Tax Credit (but NOT Working Tax Credit) and an income less than [£16,190.00].
- Support under Part VI of the Immigration and Asylum Act 1999.

This scheme is open to children in years R-6.

Part 2: Details of each dependent child you are applying for

Your full name:

Title:

Gender:

Date of birth:

National insurance number:

Address:

Postcode:

Mobile no.:

Landline No.:

Email address:

By supplying us with a phone number or email we can contact you quickly to let you know if you are eligible.

Surname	Other names	Date of birth

Please read this declaration before you sign it.

This is my claim for Academy Uniform Assistance.

- I declare I am the parent or carer of the child / children that I am applying for.
- I declare that all the information I have given is correct and complete to the best of my knowledge.
- I have enclosed original documentation to prove that I am in receipt of one of the benefits listed at the top of this form.
- I am aware that I have a duty to notify Westminster CE Primary Academy in writing immediately of any changes in my circumstances which might affect my entitlement to Academy Clothing Assistance.
- I understand that information taken from this form will be stored electronically on the academy's computers. Westminster CE Primary Academy is registered to do this under the Data Protection Act 1998. A copy of the Westminster CE Primary Academy registration is held for inspection.

Your Signature	Date
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You can either hand in your completed form to Reception or post to

Westminster CE Primary Academy, Westminster Road, Bradford, BD3 0HW

What Happens Next?

If you apply for Academy Uniform Assistance and qualify, a voucher will be sent to you for each of your children. If you do not qualify for the payment, we will let you know by letter and phone and explain why. This allowance is for buying suitable academy wear and is paid once a year.

For office use only:

- Original Documentation seen: (date): _____ (details)

- Data Entered
 Eligible / Not Eligible
 Voucher Sent
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