



15<sup>th</sup> September 2020

Dear Parent/Carer

I am writing to inform you that a member of staff at Westminster Primary Academy has tested positive with Covid-19. The staff member has not been in school since they developed symptoms and has been self-isolating at home, as per government advice.

We have informed Public Health England and taken the precaution to close class Kenya. All pupils in class Kenya have been asked to stay home and self-isolate until Wednesday 23<sup>rd</sup> September. Other household members do not need to self-isolate unless someone in your house has symptoms. Work will be provided for children in class Kenya to complete at home.

Brothers and sisters of children in class Kenya can still come into school as they have not been in close contact with the case. School is open to all other classes.

If your child or any member of your household develops Covid-19 symptoms, all members of the household must self-isolate and book a test.

We know that you may find this concerning and we are continuing to monitor the situation. We have followed all government guidance for the re-opening of schools and have control measures in place between classes, along with enhanced cleaning; it is safe for all other classes to attend school.

Please be reassured that for most people coronavirus (COVID-19) will be a mild illness. If you are concerned about anything or your child becomes unwell, please contact the school office.

Yours faithfully

A handwritten signature in black ink that reads 'Nicky White'.

Nicky White  
**Principal**